

Terri Fox

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July 2017-Present

FREELANCE EXHIBITIONS DESIGNER/COLLECTIONS MANAGER

TerriFoxArtServices, principal

- **Multiple projects for the following Clients**
Stark Museum of Art, Exhibit planning, Graphic design and Lighting
Paul Kane: Intrepid Adventurer, Longshadow, Cowboys of Color, Cowboy Legends and Life
David Rogers' Big Bugs, Graphic package, courier, object preparation, packing/shipping logistics, installation/de-installation. New York, Pennsylvania, Tennessee, Ohio, Georgia, and Texas
Shangri La Botanical Garden and Nature Center, Exhibition design and Graphic design
Vanyer Productions, New York, Installation and graphics production
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July 2007 - July 2017, 10 yrs

EXHIBITIONS MANAGER

Stark Museum of Art, Orange, TX

- **Collections Manager/Exhibitions Manager** responsible for the management and care of the Stark collection and the museums exhibition program. Research object data, address conservation needs, rehousing, preservation and collections maintenance. Courier of major exhibition and single object installation. Condition reports for object records and exhibition books. Tracking object locations and inventories in TMS museum database software.
- **Exhibit Designer** of 20+ exhibitions as well as the 2012 renovation of the museum's permanent galleries.
- **Graphic Design** production and installation of all museum wayfinding signage, exhibition graphics and education interactives. Design, build and manage all museum displays. 2009 Wilder Award for Design.
- **LED** research, design and installation in all galleries. Received 2012 Southeast Texas Arts Council Outstanding Arts and Humanities Organization for the work with lighting and staying current with technology trends.
- **Case Study - Exhibit Design and the Effects of LED Lighting in the "New Museum"** Preservation: Your Collection and the Environment. Presented: TAM, 2013
- **Project Manager** for all gallery build-outs, facilitating all exhibition related projects, scheduling, and object related installations. Aware of status of all projects in process. Working with educational programming to produce safe and effective learning environments and interactives. Scheduling and supervising all outside labor needs of conservation, art handlers and construction for exhibition development. Work with museum store manager to develop offerings to coincide with special exhibitions or collections related product. Planning for new workspaces throughout museum, art storage, shop layout, tool and equipment safety and shop management.
- **Buyer**, research and budgeting for major equipment purchases to increase art storage, integrated pest management, exhibit installations and state of the art lighting technologies.
- **Consulting** as senior staff on all design and builds for Stark Cultural Venues, interpretive projects, implementing design plans to cross-promote and market all venues.
- **Highlight exhibits** *Branding the American West: Paintings and Films, 1900-1950, Big Bugs: David Rogers Deconstructed, Drawn to Life: Audubon's Legacy, Women, Art, & Social Change: The Newcomb Pottery Enterprise*

October 2004 - July 2007

COLLECTIONS MANAGER/REGISTRAR

Southwest Museum of the American Indian, Autry National Center, Los Angeles, CA

- **Collections Manager/Registrar** responsible for the movement and tracking of 230,00+ objects, inventory, bar coding project using MimsyXG collections database software. Leading the preservation, conservation project, culturally sensitive rehousing and storage projects. Knowledgeable in registration records management and conservation protocols and procedures, collections care and best museum practices
- **Develop policies and procedures** regarding the new and varied aspects of the Native American collection, such as the Archaeological Repository policy, Destructive Analysis policy on archaeological samples, as well as a policy to address US Fish and Wildlife Service issues in regards to eagle feather use, display and international exhibition travel of cultural Patrimony objects and Native American Grave Repatriation issues in regards to the collection of the Southwest Museum.
- **Working with the CEO** to establish a dialog with major funding institutions and the Save America's Treasures program, personally touring them through the project and explaining the progress and coordinating public and behind-the-scenes tours of the conversation project.
- **Supervisor** for paid staff of 10, additional unpaid staff of 5-10 that included docents, volunteers, and interns.
- **Facilities and Project Management** for collections storage and conservation lab planning, shop planning and shop prep, safety gear and equipment safety guidelines. Working closely with the security department in regards to the safety and security of the building, the objects and the staff. Working with the facilities department to ensure daily operations and the museum environment are safeguarded and the envelope maintained.
- **Buyer** responsible for major equipment purchases, freezer for pest management, lifts, shelving, and conservation materials and equipment for federally funded projects.
- **Exhibit Management and Project Management** of all Southwest Museum permanent gallery displays. Working closely with Tribal lenders and curators to insure native voices are included. Initiating "Open Storage" display and design concept to great effect. Design and manager of *Four Centuries of Pueblo Pottery* and all loans and transfers of objects for various exhibitions at the Autry National Center sites.

2002 - October 2004

COLLECTIONS ASSOCIATE FOR LOANS AND EXHIBITIONS

Autry National Center, Los Angeles, CA

- **Worked hand in hand with curators, lenders, conservators, preparators and outside art handlers and shippers** to facilitate time lines and budgets.
- **Collections database and records management** for all in coming loans to the museum, digital documentation and cataloging of artifacts for public, archives and condition assessment. Tracking and inventory.
- **Exhibit planning** meetings, coordination with all team members from marketing, education, and exhibits to establish images, conservation issues, collection relevant product and programming needs.
- **Loan contracts, condition reporting, exhibit checklists, exhibition insurance, and exhibition documentation** including federal indemnity, immunity from seizure as well as US Fish and Wildlife issues for cultural objects.
- **Traveling exhibitions**, experienced in working with packers, shippers and couriers both national and international as well as the services provided by companies such as Masterpiece International, ICEFACT constituents and other international shippers.
- **Highlight exhibits:** *Drawn to Yellowstone, Once Upon a Time in Italy...The Westerns of Sergio Leone, California Pottery, George Catlin and His Indian Gallery, Yosemite: Art of An American Icon*

1990 - 2010

COMMERCIAL/TELEVISION/FILM PRODUCTION

- **Independent film projects**, new media, music videos
Artist, production coordinator
local and national projects
 - **Art Director**, buyer, prop construction, scenic
and sign painter
 - **IATSE**, Studio Mechanics of the Pacific
Northwest member, 2000-2010
- If interested, please request a full list of
production credits.*

1998 Residency

MARKETING & PUBLICITY, MEDIA AND VISUAL ARTS
The Banff Centre for the Arts, Banff, Alberta, Canada

- **Marketing & Publicity** point person for the Banff
Centre for the Arts at the Banff Television Festival.
- **Design and Budgeting** for Cascade Technology
Booth, coordination and staff supervision,
Cultivating public profile.
- **Special projects**: CurCon98, symposium
for the curation and conservation of
new media projects.
Register, review and submit all film entries
in Indigenous Voice for Banff Television
Festival (Banff World Media Festival)

EDUCATION

Bachelor of Fine Arts - Studio • Major-Mixed Media • Minor- Art History, Arts Administration
Lamar University, Beaumont, Texas

COMMUNITY ENGAGEMENT

Southeast Texas Arts Council

Board Member, Past President
2008-2012

Reviewing and funding grant requests, fundraising
campaigns and developing funding sources.
Provided community leadership in development,
training and inspiring a new breed of active arts
volunteers as University speaker.

Boomtown Film & Music Festival

Volunteer, Film Festival submissions committee
2008-2017

Beaumont Art League

Board Member, Past President
2008-2012

Grant writing, city liaison, special projects
include Bizarre Bazaar and Gulf Print Storm

Non-Profit Development Center, Jefferson County

Board Member

2008-2012

Working with local non-profits towards
Collaborative Impact initiatives

The Art Studio, Inc.

1990-2017

Volunteer, Board Member, Grant writer,
Fundraising Chair, Ball Chair, Artist

AAM (RC-WR), PACCIN, TMA, WMA

*A detailed list of affiliated organizations, production credits and professional
references are available on request. You may also visit my website at
www.TerriFoxArtServices.com*